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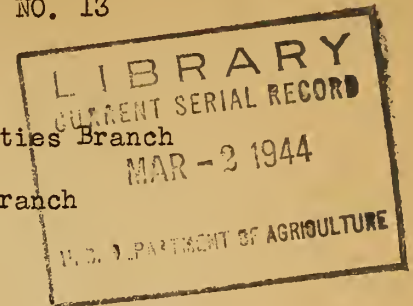
WAR FOOD ADMINISTRATION  
Office of Distribution  
Washington 25, D. C.

February 17, 1944

SPECIAL COMMODITIES BRANCH MEMORANDUM NO. 13

SUPPLEMENT K

To: All Divisions & Sections, Special Commodities Branch  
From: H. C. Albin, Chief, Special Commodities Branch  
Subject: Approval of Proposed Food Orders



I. Memoranda of Intention

The Deputy Director for Food Industry and Regulatory Activities has requested that Memoranda of Intention be submitted not later than 1:00 P.M. on the day before the day on which the Order Review and Clearance Committee meets. The Committee meets at 10:30 A.M. on Tuesdays and Fridays.

The memoranda, addressed to the Deputy Director, should be forwarded, in the original and 12 copies, to the Secretary of the Committee, John R. Bromell, Room 301-W. This supersedes the instructions contained in Director's Memorandum No. 42, Revision 1.

II. Material to be submitted for Inclusion in Food Order Dockets

Your attention is directed to Director's Memorandum No. 42, Supplement 6, dated February 7, 1944, which redefines the responsibilities of the commodity branches in connection with the Order Review and Clearance Committee.

It should be noted that hereafter the memorandum from the Director to the Administrator, to be included in the Food Order Docket, shall contain the items listed below in addition to those specified in Director's Memorandum No. 42, Revision 1.

1. Any objections that have been received relative to the issuance of the proposed order or amendment.
2. Any anticipated difficulties in connection with the administration of the order.
3. Possible sources of complaint against the order.

*H. C. Albin*

